**YOUR MINISTRY’S MATCHED SAVINGS PROGRAM**

**Next steps: Form a working TASK FORCE**

What kind of people should be on the task force?

1. Prayer warriors
2. Encouragers
3. Administrators
4. Motivators
5. Facilitators
6. Communicators
7. Decision-makers in your ministry
8. People who can make and track budgets
9. People who represent &/or understand your target group

What does the Task Force need to do?

1. Identify a target group and determine their goals
2. Set a plan for integrating a matched savings program with existing programs or ministries (i.e., connected to small groups, parenting class, mentor program, etc.)
3. Determine scope of the matched savings program based on funds
4. Communicate to leaders and the congregation about decisions and funding needs – keep open dialogue with all parties
5. Lay the groundwork for ongoing ministry management, including recruiting others with special skills

Your ministry Task Force will be prepared to take on all the in-house duties of running a matched savings program:

1. Enrolling participants and keeping participant records
2. Abiding by policies you’ve established
3. Facilitating financial education classes
4. Mentoring and encouraging participants
5. Communicating with the community and ministry
6. Getting feedback and evaluating the program

Job Description: MATCHED SAVINGS TASK FORCE MEMBER

**Job Summary:**

The primary responsibility of the Matched Savings Task Force is program management, ongoing advocacy and education of the church and community, and potential fundraising for all aspects of matched savings program for low-income people.

**Responsibilities:**

* Advocate and educate the church family and community about the progress and accomplishments of the program – communicating especially with the deaconate and church leadership;
* Liaison with the bank or credit union about setting up special matched savings accounts according to ministry policies;
* Oversee the logistics of financial literacy courses that accompany the matched savings program, including learning space, dinners, and childcare;
* Plan and implement fundraising efforts;
* Commit to being on the *Faith & Finances* Task Force for at least one year.

**Qualifications:**

* Follower of Jesus who maintains a vision for His kingdom and reconciliation of all things, including personal finances and assets;
* Passion to see low-income people grow spiritually and economically;
* Strong administrative qualities with attention to detail;
* Dependable and punctual character;
* Active member or lay person at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ church.

If you are interested in joining the Matched Savings Task Force please contact:

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